



POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES (PGIMS) University of Peradeniya

INVITATION FOR APPLICATIONS FOR THE POST OF DIRECTOR

Applications are invited from those who are suitably qualified for the post of Director of the Postgraduate Institute of Medical Sciences (PGIMS), University of Peradeniya.

In terms of the Ordinance of the Postgraduate Institute of Medical Sciences, the Director, is a full-time officer who will be the Principal Executive Officer, Principal Academic Officer and Accounting Officer of the Institute. The Director is an ex-officio member and Chairman of the Board of Management and an ex-officio member of each Board of Study of the Institute. The tenure of the office is three years and applicants should be citizens of Sri Lanka and shall be less than 63 years of age by the closing date of the applications.

The prospective candidate should possess the Board Certification or Doctoral qualification (PhD or equivalent) in a medical specialty. An experience in administering an academic entity is an added advantage. The successful candidate should possess excellent interpersonal skills necessary to perform duties in a multi-disciplinary academic environment and understanding of the Institute's commitment to the community. He/ she will be responsible for providing academic leadership.

The Director is eligible to receive a salary and other allowances applicable to the post.

The following documents should accompany applications.

- I. Complete Curriculum Vitae of applicant including the date of birth.
- II. A personal statement of vision for the development of the Institute and a brief account of what the applicant proposes to achieve if appointed to the post of Director.
- III. A letter from the employer indicating whether applicant could be released in the event of his/ her appointment to the post, in case of an applicant serving in Public Service, Corporation, Statutory Bodies and Higher Educational Institutions.

Application should be addressed to the Assistant Registrar, Postgraduate Institute of Medical Sciences, Getambe, Peradeniya and sent under Registered Cover or hand delivered to reach the above office **on or before 3.30 p.m. on 20th November 2024** indicating **"Post of Director, Postgraduate Institute of Medical Sciences"** on the top left-hand corner of the envelope.

In addition, a soft copy of the above documents together with any other supporting documents in **PDF** format should be sent via electronic mail to ar@pgims.pdn.ac.lk

The selection will be made in the manner set out in the University Grants Commission Circular No. 01/2024 dated 01st January 2024 issued by the UGC. Please refer to the aforesaid circular for further details on the procedure of appointment to the post of Director.

Further details could be obtained from the Assistant Registrar, Postgraduate Institute of Medical Sciences, on 081-2389757 during normal office hours.

Assistant Registrar
Postgraduate Institute of Medical Sciences
University of Peradeniya
20th October 2024